



Covid-19 Safety Procedures

INSTALLATION TECHNICIANS, ON-SITE CRAFTMEN

- 1) All workers must be screened at the beginning of shift by taking temperature and asking if they have Covid-19 like symptoms. Any temperature above 100.4 degrees worker will be sent home.
- 2) Face masks or face shields must be worn at all times.
- 3) Eye protection to be worn at all times on entire work site.
- 4) Gloves to be worn at all times.
- 5) Proper social distancing to be maintained to include breaks and meals of a minimum of 6 feet.
- 6) Clean laundered clothes each day.
- 7) If feeling sick report to supervisor and return home for day.
- 8) Wash hands often thru out the day to include before and after meals as well after using the restroom.
- 9) Maintain a social distance of 10 feet from all homeowners.
- 10) Report any concerns immediately to supervisor.
- 11) Failure to comply with any safety procedures will result in installer being sent home during the emergency actions.

SUPERVISOR / TEAM LEADERS

- 1) Ensure proper CDC guidelines are being followed and site-specific safety plan is being followed.
- 2) Compose a daily attendance log of all workers and visitors to each job site daily. This log is to include site address and date along with visitor's emails and contact phone number.
- 3) Complete jobsite safety plan meeting at least weekly or for each new jobsite and document attendance in daily logbook.
- 4) Ensure proper amount of supplies are located at each job site. To include but not limited to disinfectants, safety equipment, and proper paperwork.
- 5) Identify "choke points" and high touch areas being properly sanitized.
- 6) Ensure work areas in occupied homes are properly sanitized before and after work completed.
- 7) Clean high touch areas/tools in the morning on arrival at job site, after lunch break, and before leaving for the day.
- 8) Thoroughly enforce that no employees shall work closer than 6 feet apart.